

Area Agency on Aging Region 3A Annual Implementation Plan Public Meeting

3:30 – 5:00 pm
Ecumenical Senior Center
702 N Burdick St, Kalamazoo, MI 49007

To learn more about the Area Agency on Aging 3A, visit our website

www.kalcounty.com/AAA

www.kalcounty.com/SeniorMillage

This meeting is subject to the Michigan Open Meetings Act.

Minutes from this meeting are posted for public review at www.kalcounty.com/hcs/aaa



HEALTH & COMMUNITY SERVICES DEPARTMENT



AIP: The Multi Year Plan

FY 2023 – FY 2025 Multi Year Plan (3 Year Plan)

- Available online: <https://www.kalcounty.com/hcs/aaa/reports.html>

FY 2023 – FY 2024 Annual Implementation Plan

- Updates and additions to the MYP
- Draft available online: Same link as above.

Year 1: Oct 2022 – Sept 2023	Year 2: Oct 2023 – Sept 2024	Year 3: Oct 2024 – Sept 2025
Foundation Building	Focus on Services	Inventiveness
Updating, creating, and clarifying foundational policies, procedures, and programs within AAA and Kalamazoo County Government	Building upon foundation, ensuring services are delivered efficiently, effectively, and across all programs and funding sources.	Evaluation of Services and Foundation, developing new plans and services for next MYP.



AIP Public Hearing: Highlighted Sections

Executive Summary

County/Local Unit of Government Review

Public Hearings

Regional Service Definitions

Access Services

Direct Service Request

Regional Direct Service Request

Approved MYP Program Development Objectives

2024 Program Development Objectives

Supplemental Documents



AIP Public Hearing: Highlighted Sections

Executive Summary: Addressing Findings of the 2023 Needs Assessment

R3A will increase marketing and advocacy efforts to raise awareness of community resources, using both ARP and Local Senior Millage funding.

R3A has expanded its provider pool for housing stabilization to improve access to affordable and long-term age-friendly housing.

R3A is supporting local Senior Centers and Community Focal Points to enhance community connectedness with aging-related service providers. They are also collaborating with the County Public Information Office to provide education on senior resources.

R3A has increased the number of contracted service providers for transportation services using Senior Millage funding.

R3A is addressing the shortage of Direct Care Workers (DCWs) through outreach events and implementing a DCW Hazard Pay reimbursement for non-OAA funded care managed DCWs, utilizing local Senior Millage funds.



HEALTH & COMMUNITY SERVICES DEPARTMENT

Access Services

- **Change:** Temporarily ceasing Options Counseling FY 2023 – 2024.
- **Change:** Ceasing Creating Confident Caregivers
- **Change:** Title IID (healthy living program funding) to be Contracted to community entity.

Planned Service Array			
	Access	In-Home	Community
Provided by Area Agency	<ul style="list-style-type: none">• Care Management• Case Coordination and Support• Information and Assistance• Outreach• Options Counseling		<ul style="list-style-type: none">• Disease Prevention/Health Promotion• Long-term Care Ombudsman/Advocacy• Counseling Services• Creating Confident Caregivers
Contracted by Area Agency	<ul style="list-style-type: none">• Transportation	<ul style="list-style-type: none">• Home Injury Control• Homemaking• Home Delivered Meals• Medication Management• Personal Care• Assistive Devices & Technologies• Respite Care	<ul style="list-style-type: none">• Adult Day Services• Dementia Adult Day Care• Congregate Meals• Home Repair• Legal Assistance
Participant Private Pay		<ul style="list-style-type: none">• Homemaking• Home Delivered Meals• Medication Management• Personal Care• Assistive Devices & Technologies• Respite Care	<ul style="list-style-type: none">• Adult Day Services• Dementia Adult Day Care
Funded by Other Sources	<ul style="list-style-type: none">• Care Management		
Local Millage Funded	<ul style="list-style-type: none">• Care Management• Information and Assistance• Transportation	<ul style="list-style-type: none">• Chore• Home Injury Control• Homemaking• Home Delivered Meals• Medication Management• Personal Care• Assistive Devices & Technologies• Respite Care	<ul style="list-style-type: none">• Adult Day Services• Dementia Adult Day Care• Congregate Meals• Disease Prevention/Health Promotion• Home Repair• Legal Assistance• Long-term Care Ombudsman/Advocacy• Senior Center Operations• Senior Center Staffing• Programs for Prevention of Elder Abuse, Neglect, and Exploitation• Counseling Services



HEALTH & COMMUNITY SERVICES DEPARTMENT

MYP Program Development Objectives

Goal	Objective	Status
Improve the Accessibility of Services to Michigan's Communities and People of Color, Immigrants and LGBTQ+ Individuals	1) Ensure staff training on diversity, equity, and inclusion (DEI) to ensure effective outreach and interactions with all communities. 2) Ensure internal policies and procedures support the outreach and delivery of services for People of Color, Immigrants, and LGBTQ+ individuals	On Target:
Maintain and increase staffing to support the Aging Community	1) Support external staffing needs of community partners and services (Direct Care Workers). 2) Increase and maintain internal staffing of AAALIA to ensure delivery of services and community support.	On Target:
Empower community with Aging resources and knowledge	1) Increase methods in which aging resources can be accessed.	On Target:



HEALTH & COMMUNITY SERVICES DEPARTMENT

MYP Program Development Objectives

Goal	Objective	Status
Ensure continuity of care across all services and funding sources	1) Review and update internal processes and procedures to ensure services received are accessible, continuous, and effective.	On Target:
Expand supportive and advocacy related services	1) Review staffing needs to support new programmatic initiatives. 2) Complete a new Senior Needs Assessment for the Service Area to identify needs, gaps in services, and available providers. 3) Review and update advocacy efforts to be in line with ACLS expectations.	On Target:



HEALTH & COMMUNITY SERVICES DEPARTMENT

AIP Public Hearing: Highlighted Sections

2024 Program Development Objectives

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HEALTH & COMMUNITY SERVICES DEPARTMENT

AIP Public Hearing: Highlighted Sections

FY 2023 Budget (State & Federal Grants): \$2,504,053.00

Purchased	Contract	Direct
\$529,408 (21.15%)	\$1,069,833 (42.72%)	\$904,812 (36.13%)
Transportation Homemaking Home Delivered Meals Medication management Personal Care Personal Emergency Buttons Respite Adult Day care	Home Injury Control Home Delivered Meals Congregate Meals Nutrition Education Disease Prevention/Health Promotion Legal Assistance Senior Center Staffing Caregiver Supplemental Services	Care Management Case Coordination & Support Information & Assistance Long-Term Care Ombudsman Elder Abuse Prevention Counseling Services

Older Adult Services Advisory Council

June 14, 2023

Last meeting: May 10, 2023

3:30 – 5:00 pm

Ecumenical Senior Center

702 N Burdick St, Kalamazoo, MI 49007

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HEALTH & COMMUNITY SERVICES DEPARTMENT



HEALTH & COMMUNITY SERVICES DEPARTMENT

2023 Members

Kelly Quardokus

Q Elderlaw, Council Member, Chair

Tim Charron

Council Member, Vice-Chair

Kimberly Middleton

Council Member

Abby Finn

Council Member

Stan Runyon

Council Member

ReElla Burrell

Council Member

Richard Kline

Council Member

Dr. Margaret Hale-Smith

Council Member

Dr. Ruth Bates-Hill

Council Member

Ann Brissette

Council Member

Dr. Angela Groves

Council Member

Doreen Gardner

Council Member

Wendy Mazer

Commissioner, Council Member

John Gisler

Commissioner, Alternate Council Member



Agenda 6/14/2023

Old Business:

Approval of May Meeting Minutes | 4:15 – 4:20

New Business:

Member Time

Senior Millage Discussions & Advise | 4:20 – 4:30

Programmatic Update

MSAC Report | 4:30 – 4:35

Spending Balance Summary | 4:35 – 4:40

Program Updates | 4:40 – 4:45

Public Comment Time | 4:45 – 4:55

Action Tracker | 4:55 – 5:00

Closing | 5:00



HEALTH & COMMUNITY SERVICES DEPARTMENT

Old Business | 4:15 – 4:20

Approval of May 2023 Meeting Minutes



HEALTH & COMMUNITY SERVICES DEPARTMENT

Member Time | 4:20 – 4:30

Discussion & Advise: Calhoun County Senior Millage Highlights & Comparison

- Kelly Q.

Group: Admin/Funding/Policies	Group: “Grant” Projects
Kelly Q.	Tim C.
Abby F.	Kim M.
	Richard K.
	Stan R.



Programmatic Updates: MSAC | 4:30 – 4:35

2 Open MSAC positions for Kalamazoo County

Jenn Dubey, Operations Manager at Area Agencies on Aging Association of Michigan (4AM): jenn@4ami.org

More Information: <https://4ami.org/uploads/files/article/msac-one-pager.pdf>



HEALTH & COMMUNITY SERVICES DEPARTMENT

Financial Updates | 4:35 – 4:40

Older Americans Act Grants: March 2023

SBR reporting on Fiscal Year: October 2022 – September 2023

Target 58.33%

All Lines: 47.68 %

Contracted (blue): 33.54* %

Purchased “POS” (orange): 40.87 %

Planning:

- * ARP Title IIIC Grant **Added** to meal/nutrition related services (highlighted, red). COVID related grant, only available through end of FY 2024, non-recurring. Provider anticipates full utilization due to increased need/demand.
- Reorganization – increasing efficiency with current Positions, planning for future needs and goals of delivering more services to community. In process.
- Monitoring DCW availability, current wait in excess of 30 to 60 days. POS Spending Projected at 100% by end of FY.
- Fully staffed with OAA Grant funded staff – increasing enrollments and outreach initiatives: Ecumenical Senior Center new on-site outreach location.

AREA AGENCY ON AGING - GRANT SUMMARY SPENDING BALANCE REPORTS - APRIL 2023 Fiscal Year: October 2022 - September 2023

LINE ITEM	DESCRIPTION	ANNUAL BUDGET	YTD	REMAINING BALANCES	PERCENT USED	
70500	Salaries	645,000	353,158.84	291,841.16	54.75%	
71000	Fringes	235,502	142,592.20	92,909.80	60.55%	
	TOTAL PERSONNEL	880,502	495,751.04	384,750.96	56.30%	
90000	Printing & Binding	1,600	-	1,600.00	0.00%	
95504	Postage	2,000	714.91	1,285.09	35.75%	
95503	Copy Charges	6,000	2,875.14	3,124.86	47.92%	
72800	Office Supplies	2,200	1,113.46	1,086.54	50.61%	
95508	Association Dues	8,500	7,506.87	993.13	88.32%	
80100	Contracted Services	1,000	-	1,000.00	0.00%	
85001	Internal Comm & 850.00& 724.00	27,400	13,257.91	14,142.09	48.39%	
86001	Travel	3,800	2,057.80	1,742.20	54.15%	
83500	Medical Expense	100	41.00	59.00	41.00%	
95502	Advertising	200	150.12	49.88	75.06%	
94000	Building Rental	-	-	-	0.00%	
950.76	Sr. Services - HIC (Title IIIB)	3,000	1,500.00	1,500.00	50.00%	Provider
950.83	Legal Aid (Title IIIB)	15,000	7,350.00	7,650.00	49.00%	Provider
950.86	Sr. Services - SCS (Title IIIB)	3,000	-	3,000.00	0.00%	Provider
950.93	Sr. Services - HDM	699,946	301,409.00	398,537.00	43.06%	Provider
950.94	Sr. Services - Cong.	383,784	172,605.00	211,179.00	44.97%	Provider
950.98	Senior Services - USDA	299,957	85,973.00	213,984.00	28.66%	Provider
951.86	POS - HDM	5,000	1,605.60	3,394.40	32.11%	
951.76	Homemaking Services	148,500	87,084.14	61,415.86	58.64%	POS
951.77	In Home Respite Services	236,800	113,474.39	123,325.61	47.92%	POS
951.78	Personal Care Services	8,000	5,702.00	2,298.00	71.28%	POS
951.79	Transportation Services	6,000	2,435.83	3,564.17	40.60%	POS
951.81	Adult Day Care Services	38,600	7,213.50	31,386.50	18.69%	POS
951.82	Assistive Devices - PERS	24,700	12,001.45	12,698.55	48.59%	POS
951.83	Medication Management	8,000	3,082.50	4,917.50	38.53%	POS
951.84	Kinship - South County	5,500	800.00	4,700.00	14.55%	Provider
951.85	Dementia ADC	10,000	3,427.00	6,573.00	34.27%	POS
95556	Employee Training	1,700	333.00	1,367.00	19.59%	
95500	Miscellaneous	100	62.50	37.50	62.50%	
72704	Computer Related Expenses	6,800	4,996.75	1,803.25	73.48%	
95576	Central Service Costs - Charged to Grant, Maximus	86,000	49,091.00	36,909.00	57.08%	
95576	Central Service Costs - GF	122,109	68,545.89	53,563.11	56.14%	
	TOTAL CENTRAL SERVICE COSTS	208,109	117,636.89	90,472.11	56.53%	
	TOTAL OPERATING EXPENSES	2,165,296	956,409.76	1,208,886.24	44.17%	
	TOTAL EXPENSES	3,045,798	1,452,160.80	1,593,637.20	47.68%	
				TARGET %	58.33%	



HEALTH & COMMUNITY SERVICES DEPARTMENT

Financial Updates | 4:35 – 4:40

Senior Millage: March 2023

SBR reporting period on Calendar Year: January 2023 – December 2023

Contract funding on Fiscal Year: October 2022 – September 2023

Target **33.33%**

All Lines: **16.36%**¹

Staffing: **17.75%**

Provider (blue): **21.02%**

FB Services (dark blue): **0% *new* contracts starting**

Purchased “POS” (orange): **24.40%**

Planning:

- Priority: Hiring of Care Manager (1 Vacant Position); Increasing enrollments & services, pending new hire.
- Ongoing planning with Finance related to 2023 budget. Addressing historically conservative budget vs. revenue, and increasing needs of community. Projected increased in demand of POS services.
- ¹ Millage Budget adjusted to include “Fund Balance” Services, RFP 2022031 – added additional \$1,063,290 to operating budget for CY 2023.

LINE ITEM	DESCRIPTION	BUDGET	YTD
70500	Salaries	682,700	151,019.92
71000	Fringes	250,700	65,130.71
	TOTAL PERSONNEL	933,400	216,950.63
90000	Printing & Binding	1,700	-
95504	Postage	1,200	95.66
95503	Copy Charges	3,200	380.93
72800	Office Supplies	3,900	731.25
72903	Consumable Supplies	-	-
95508	Association Dues	2,900	-
80100	Contracted Services	-	-
85001	Internal Communications & 850.00	24,900	7,595.19
86001	Travel	2,500	797.68
95502	Advertising	5,700	-
94000	Building Rental	-	-
952.01	Provider - Legal Aid - Guardianship	12,000	-
95202	Provider - Guardian Finance - Guardianship	36,400	9,729.23
95203	Provider - Portage Senior Center - SCO	107,000	16,559.27
95204	Provider - Ecumenical - SCO	62,800	7,401.00
95205	Provider - South County - SCO	41,300	5,566.74
95207	Provider - Ecumenical - Transportation	6,600	1,555.50
95208	Provider - South County - Transportation	11,300	2,704.09
95209	Provider - Shepherds - Transportation	9,300	-
95210	Provider - Centrica Care Navigators - ADC	7,700	7,672.00
95211	Provider - WMU-CDS - ADC	115,100	27,033.00
95213	Provider - Sr Services - HDM	336,200	68,756.00
95214	Provider - Sr Services - Home Safety Repair	107,100	27,444.80
95234	Provider - Community Action of SCM - Home Safety Repair	40,000	-
95235	Provider - Community Homeworks - Home Safety Repair	40,000	-
95236	Provider - KNHS Home Ownership - Home Safety Repair	60,000	-
95215	Provider - Sr Services - Ramps	52,700	10,625.00
95216	Provider - Sr Services - Chore	36,500	1,457.41
95217	Provider - Public Sector Consultants - Comm Needs Assess	55,000	44,000.00
95218	Provider - Portage Senior Center - HLP	54,000	15,221.23
95237	Provider - Heritage Community - HLP	10,000	-
95238	Provider - Advanced Health Pharmacy - HLP	17,500	-
95222	FB Provider - Sr Services - Comm Living Support	55,000	1,949.60
95223	FB Provider - Deaf Inc. - Hearing, Dental, & Vision Assistance	166,280	-
95224	FB Provider - Advanced Health Pharmacy - Comm Health & Wellness	63,100	473.22
95225	FB Provider - Lending Hands of MI - Comm Health & Wellness	15,000	-
95226	FB Provider - WMU-CDS - Comm Health & Wellness	100,000	-
95227	FB Provider - Senior Services - Comm Health & Wellness	4,200	4,200.00
95228	FB Provider - Ecumenical - Transportation	89,000	-
95229	FB Provider - Portage Senior Center - Transportation	423,610	-
95230	FB Provider - MRC Industries - Transportation	68,500	-
95232	FB Provider - Advanced Health Pharmacy - Prescription Assistance	78,600	2,017.37
95233	FB Provider - VSO - Dental, Hearing, & Vision (DH&V)	500,000	-
95190	POS - HDM	15,000	5,171.37
95191	POS - Homemaking Services	250,000	77,942.90
95192	POS - In Home Respite Services	244,000	77,600.69
95193	POS - Personal Care Services	12,000	7,511.93
95194	POS - Transportation Services	8,000	2,116.37
95195	POS - Adult Day Care Services	38,000	10,654.75
95197	POS - Assistive Devices - PERS	20,000	10,166.95
95198	POS - Medication Management	10,000	4,354.00
95199	POS - Special Projects - Gap	1,000	420.00
95196	POS - Dementia ADC	2,000	2,484.00
95556	Employee Training	3,200	832.00
95500	Miscellaneous	600	62.50
72704	Computer Related Expenses	8,200	3,175.00
95576	Central Service Costs - Charged to Millage, Maximus	189,096	63,032.00
	TOTAL OPERATING EXPENSES	3,628,886	529,490.63
	TOTAL EXPENSES	4,562,286	746,441.26



HEALTH & COMMUNITY SERVICES DEPARTMENT

AREA AGENCY ON AGING - SENIOR MILLAGE
SPENDING BALANCE REPORTS - APRIL 2023
Fiscal Year: January - December 2023

Senior Millage: March 2023

SBR reporting period on Calendar Year: January 2023 – December 2023

Contracts reported on Fiscal Year: October 2022 – September 2023

LINE ITEM	DESCRIPTION	CURRENT BUDGET	YTD			
70500	Salaries	682,700	151,819.92			
71000	Fringes	250,700	65,130.71			
	TOTAL PERSONNEL	933,400	216,950.63			
90000	Printing & Binding	1,700	-	95222	FB Provider - Sr Services - Comm Living Support	55,000 1,949.60
95504	Postage	1,200	95.66	95223	FB Provider - Deaf Inc. - Hearing, Dental, & Vision Assistance	166,280 -
95503	Copy Charges	3,200	380.93	95224	FB Provider - Advanced Health Pharmacy - Comm Health & Wellness	63,100 473.22
72800	Office Supplies	3,900	731.25	95225	FB Provider - Lending Hands of MI - Comm Health & Wellness	15,000 -
72903	Consumable Supplies	-	-	95226	FB Provider - WMU-CDS - Comm Health & Wellness	100,000 -
95508	Association Dues	2,900	-	95227	FB Provider - Senior Services - Comm Health & Wellness	4,200 4,200.00
80100	Contracted Services	-	-	95228	FB Provider - Ecumenical - Transportation	89,000 -
85001	Internal Communications & 850.00	24,900	7,595.19	95229	FB Provider - Portage Senior Center - Transportation	423,610 -
86001	Travel	2,500	797.68	95230	FB Provider - MRC Industries - Transportation	68,500 -
95502	Advertising	5,700	-	95232	FB Provider - Advanced Health Pharmacy - Prescription Assistance	78,600 2,017.37
94000	Building Rental	-	-	95233	FB Provider - VSO - Dental, Hearing, & Vision (DH&V)	500,000 -
952.01	Provider - Legal Aid - Guardianship	12,000	-	95190	POS - HDM	15,000 5,171.37
95202	Provider - Guardian Finance - Guardianship	36,400	9,729.23	95191	POS - Homemaking Services	250,000 77,942.90
95203	Provider - Portage Senior Center - SCO	107,000	16,559.27	95192	POS - In Home Respite Services	244,000 77,600.69
95204	Provider - Ecumenical - SCO	62,800	7,401.00	95193	POS - Personal Care Services	12,000 7,511.93
95205	Provider - South County - SCO	41,300	5,566.74	95194	POS - Transportation Services	8,000 2,116.37
95207	Provider - Ecumenical - Transportation	6,600	1,555.50	95195	POS - Adult Day Care Services	38,000 10,654.75
95208	Provider - South County - Transportation	11,300	2,704.09	95197	POS - Assistive Devices - PERS	20,000 10,166.95
95209	Provider - Shepherds - Transportation	9,300	-	95198	POS - Medication Management	10,000 4,354.00
95210	Provider - Centrica Care Navigators - ADC	7,700	7,672.00	95199	POS - Special Projects - Gap	1,000 420.00
95211	Provider - WMU-CDS - ADC	115,100	27,033.00	95196	POS - Dementia ADC	2,000 2,484.00
95213	Provider - Sr Services - HDM	336,200	68,756.00	95556	Employee Training	3,200 832.00
95214	Provider - Sr Services - Home Safety Repair	107,100	27,444.80	95500	Miscellaneous	600 62.50
95234	Provider - Community Action of SCM - Home Safety Repair	40,000	-	72704	Computer Related Expenses	8,200 3,175.00
95235	Provider - Community Homeworks - Home Safety Repair	40,000	-	95576	Central Service Costs - Charged to Millage, Maximus	189,096 63,032.00
95236	Provider - KNHS Home Ownership - Home Safety Repair	60,000	-		TOTAL OPERATING EXPENSES	3,628,886 529,490.63
95215	Provider - Sr Services - Ramps	52,700	10,625.00		TOTAL EXPENSES	4,562,286 746,441.26
95216	Provider - Sr Services - Chore	36,500	1,457.41		REVENUE	
95217	Provider - Public Sector Consultants - Comm Needs Assess	55,000	44,000.00	66930	Senior Millage - Utilized	4,561,786 746,441.26
95218	Provider - Portage Senior Center - HLP	54,000	15,221.23	67400	Donations - Contributions	500 -
95237	Provider - Heritage Community - HLP	10,000	-		TOTAL REVENUES	4,562,286 746,441.26
95238	Provider - Advanced Health Pharmacy - HLP	17,500	-			



HEALTH & COMMUNITY SERVICES DEPARTMENT

Programmatic Updates: Millage Services | 4:40 – 4:45

Senior Veteran Services Program:

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HEALTH & COMMUNITY SERVICES DEPARTMENT

Programmatic Updates: Senior Expo | 4:40 – 4:45

KALAMAZOO SENIOR EXPO



The Kalamazoo County Senior Expo is back for 2023! Join the Area Agency on Aging and over 100 exhibitors on **October 3, 2023**, at the Kalamazoo County Expo Center
2900 Lake St, Kalamazoo, MI 49048

Learn about:

- In-home services
- Long-term care options
- Community organizations
- Flu vaccine clinic
- Caregiver supports



269.373.5173



www.kalcounty.com/seniorexpo



HEALTH & COMMUNITY SERVICES DEPARTMENT

Public Comment Time | 4:45 – 4:55

[illegible]

Closing - 5:00pm

Next meeting: **July 12, 2023**

Health & Community Services

311 E. Alcott St., Kalamazoo MI 49001

Don Saldia

Division Manager

drsald@kalcounty.com

Cassie Bailey

Quality Assurance & Compliance

cabail@kalcounty.com

To learn more about the Area Agency on Aging 3A, visit our website

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HEALTH & COMMUNITY SERVICES DEPARTMENT